

PUBLISHING AGREEMENT

29051 200 ROAD, LEBANON, KS 66952 ~ 785.620.7066



DOT'S HOUSE
MICRO PUBLISHING

Dot's House offers two (2) Publishing Options: Management and Printing Services. For the Management Services see the back of this Agreement. Printing Services are listed below the contact information.

CONTACT INFORMATION: PLEASE FILL OUT THIS PORTION FOR EITHER AGREEMENT

Full Legal Name: _____

Mailing Address: _____

Best Phone Number to Reach You: _____ Can you receive text messages at this number? _____

Email Address: _____

What is your preferred form of communication? _____

Pen Name (if used): _____

Titles to be Covered in the Publishing Agreement: _____

PRINTING SERVICES ONLY

Printing Services are offered to those who wish to have their Titles available for print with IngramSpark but **do not** want Dot's House to Manage their Titles. In essence, Dot's House through IngramSpark becomes a Printing House and the Dot's House Logo **will not** be placed on the printed Titles.

HOW THIS WORKS:

1. Once a Title is ready for printing, the Client places a Bulk Order through Dot's House.
2. The Client pays for the Cost of the order (printing, shipping, & handling charged by IngramSpark) plus a processing fee of \$5.00 per order. An invoice will be issued by Dot's House.
3. Once Payment is received, Dot's House places the Order, and the books are shipped directly to the Client.
4. The Transaction between Dot's House and the Client is Complete.
5. When the Client needs more books, they contact Dot's House to place another Bulk Order and so on.

The Client understands that under this Agreement, the Title **will not** be enabled for Distribution through the IngramSpark Channels and **will not** be available for purchase anywhere but through the Client. If the Client wishes to have Distribution enabled, they must either Waive their Right to Distribution Compensation by initialing here _____ and any profits paid by IngramSpark from Distribution Channels will be considered payment to Dot's House in lieu of the Annual Management Fee. OR they **must sign** the Management Agreement on the reverse side and pay the Annual Management Fee.

By my signature below, I hereby chose to limit my association with Dot's House to a Printing Services ONLY Agreement. I acknowledge and certify that I understand, unless initialed above, I am waiving my right to the IngramSpark Distribution Channels, and services with Dot's House are limited to the processing of Bulk Orders for the fees listed above. If initialed above, I understand that Distribution will be enabled, however, any compensation from the IngramSpark Distribution will go to Dot's House. I also understand that if at any time I wish to change this waiver, I can submit a new signed agreement.

Signature: _____ Date: ____/____/____

MANAGEMENT SERVICES

Management Services are offered to those who wish to have their Titles distributed through IngramSpark to all the available Channels including but not limited to Barnes & Noble, Amazon, Chapters/Indigo (Canada), and thousands of other well-known book retailers and wholesalers across North America and the Globe. Dot's House Logo Affiliation is included with Management Services, in addition to many other promotional benefits listed in the Prospectus.

IMPORTANT

BY INITIALING HERE, I ACKNOWLEDGE THE FOLLOWING TO BE TRUE:

- ❖ I AM AN INDEPENDENT AUTHOR (NOT IN ASSOCIATION WITH ANOTHER PUBLISHING COMPANY).
- ❖ I UNDERSTAND DOT'S HOUSE IS AN UMBRELLA COMPANY AND WILL NOT BE PROVIDING MARKETING OR SALES.
- ❖ I AGREE NOT TO GO AGAINST THE MISSION STATEMENT OF DOT'S HOUSE.
- ❖ I AGREE TO THE OTHER OPERATIONAL GUIDELINES AND FEES OF DOT'S HOUSE AS LISTED IN THE PROSPECTUS.

HOW THIS WORKS:

1. Once a Title is ready for printing and the Annual Management Fee of \$60.00 with the signed Management Agreement is received, Dot's House will enable the Title for IngramSpark Distribution.
2. The Title is made available for sale throughout the IngramSpark Distribution Channels usually within 7-10 business days after being enabled.
3. Dot's House will list the Title on their Website and mail out a Welcome Kit which includes a Sales & Marketing Guide in addition to access to the Dot's House Blog.
4. If the Client wishes to place a Bulk Order for their Title, the Client pays for the Cost of the order (printing, shipping, & handling charged by IngramSpark) plus a processing fee of \$5.00 per order. An invoice will be issued by Dot's House. Once Payment is received, Dot's House places the Order, and the books are shipped directly to the Client.
5. The Client has full access to the Benefits listed in the Prospectus including promotional options through CIPA. If a Client wishes to participate in any of these Benefits, they contact Dot's House, pay any associated fees, and Dot's House facilitates the promotion.
6. On a quarterly basis, Dot's House will issue a Sales Report for each Title which had sales with IngramSpark within that term. Compensation of Profits (minus a 20% logo royalty) will be made via the Client's designation below. (example: Title sells 3 books for a compensation of \$10.63. Dot's House retains \$2.13 and pays Client \$8.50)

By my signature below, I hereby confirm and acknowledge that I have read this agreement, the applicable sections of the Prospectus, and hereby agree to the terms and conditions stated therein. I agree to conduct myself and my business relations with Dot's House in such a way as does not go against the Mission of the Company, and that breach thereof could be reason for termination. I hereby agree to the Dot's House Annual Management Fee, Logo Royalty, and any other fees associated with requested services and will pay them in a timely manner, understanding that Services may be delayed if fees are not received. I understand that Dot's House reserves the right to refuse Management Services at any time and for any reason, and likewise, I may cancel this agreement at any time as governed by and outlined in the Prospectus. I also understand that if at any time I wish to change to a different service, I can submit a new signed agreement.

Signature: _____ Date: ____/____/____

Please make sure to include the first year's fee of \$60.00 in either check or money order form and mail it along with this form to Dot's House, 29051 200 Road, Lebanon, Kansas 66952.

PAYMENT INFORMATION

Dot's House will issue an invoice for any fees due and will use the Contact Information on the front of this Agreement for this purpose. These invoices can be paid directly online or be printed and mailed with a check. If you'd prefer to pay via PayPal check here ____ and include your PayPal information below.

PLEASE DESIGNATE YOUR PREFERRED METHOD FOR RECEIVING COMPENSATION OF PROFITS:

- ☐ USPS Mailed Check Sent to: _____
- ☐ PayPal Payment Made to Email or Mobile Number: _____
- ☐ Other (Please specify, though this method is not guaranteed.) _____